

## **Ordering Instructions**

## Shipments within the USA:

- 1. Please complete all information on the following Order Form, including payment information (Credit Card or Purchase Order number).
- 2. Return the completed form to Cell Biolabs:
  - By Fax: (858) 271 6514
  - By E-mail: <u>orders@cellbiolabs.com</u>
  - By Postal mail: Cell Biolabs Inc., Attn: Customer Service, 7758 Arjons Drive, San Diego, CA 92126
- 3. Our Customer Service department will apply any discounts to your order and add shipping and handling (S&H) charges. Sales tax will be added to shipments within California. Upon receipt of your order, we will contact you as soon as possible either by phone or by email to confirm your order and advise you on product availability and expected delivery time.

## Shipments outside the USA:

- 1. Orders may be placed with our international distributors (see <u>www.cellbiolabs.com</u> for country specific contact information). International orders placed directly with Cell Biolabs <u>must</u> be pre-paid by credit card or wire transfer. Contact us at <u>orders@cellbiolabs.com</u> for wire transfer information.
- 2. Complete the following form, along with your FedEx account number for shipping, and return the form to Cell Biolabs:
  - By Fax: +1 (858) 271 6514
  - By E-mail: orders@cellbiolabs.com
  - By Postal mail: Cell Biolabs Inc., Attn: Customer Service, 7758 Arjons Drive, San Diego, CA 92126 USA
  - Our Customer Service department will apply any discounts to your order and add handling charges. Upon receipt of your order, we will contact you as soon as possible either by phone or by email to confirm your order and advise you on product availability and expected delivery time.

Thank you for ordering from Cell Biolabs. We appreciate your business!



## **Order Form**

Contact Information	Name:	Phone:	
	Company or Institution Name:	Fax:	
	Account Number (if known):	E-mail:	

		Billing Address	Shipping Address (if different)
	Company or		
Address Information	Institution Name:		
	Attention Line:		
	Bldg/Room #:		
	Street Address or Box Number:		
	City/State:		
	Zip/Postal Code:		
	Country:		

_	Payment		Credit Card		Purchase Order
<u>0</u>	Method:				
mation	Name as Shown			Purchase	
Infor	on Card:			Order	
	Card Number:			Number:	
/ment	Expiration Date:				
Payl	FedEx Account Number (required outside USA only):				

Products Ordered	Cat. No.	Description	Qty	Unit Price	Subtotal Price
				Total	

Authorized Signature: \_\_\_\_\_ Order Date:

Print Name:

Promotion or Quote #: \_\_\_\_\_

Notes or Special Instructions: